

To:.....Bank (Your bank)

### STANDING ORDER MANDATE

Postal address : .....

Please pay	Bank	Branch title	Sort code number
	<i>HSBC BANK PLC</i>	<i>EXETER ST. THOMAS</i>	40-20-29
for the credit of	Beneficiary's name	Account number	Quoting reference
	<i>HURLEY OWNERS ASSOCIATION</i>	<i>7 1 15 5 4 0 7</i>	<i>HOA</i>
the sum of	Amount	Amount in words	
	£		
commencing	Date of first payment	and thereafter every	Due date and frequency
			<i>1 MARCH annually</i>
		until further notice in writing or	Date of last payment
			and debit my/our account accordingly

PLEASE CANCEL ALL PREVIOUS STANDING ORDER/ DIRECT DEBIT MANDATES IN FAVOUR OF	UNDER REFERENCE NUMBER
<i>HURLEY OWNERS ASSOCIATION</i>	

If there are any special instructions please tick this box  and write details overleaf

Name of account to be debited

Sorting code

Account number

Signature(s): ..... Date: .....

Banks may decline to accept instructions to charge Standing Orders to certain types of account other than Current Accounts.

Note the bank will not undertake to

- a) make any reference to Value Added Tax or pay a stated sum plus V.A.T., or other indeterminate element.
- b) advise remitter's address to beneficiary.
- c) advise beneficiary of inability to pay
- d) request beneficiary's banker to advise beneficiary of receipt.
- e) accept instructions to pay as soon after the specified date as there are funds to meet the payment, if funds are not available on the specified date.